



**Kerry's Place Autism Services
2015-2016 Annual General Meeting**

**Monday August 22, 2016
7:00pm**

38B Berczy Street, Aurora, Ontario

MINUTES

Welcome

Nancy Lala, Board Chair welcomed and thanked everyone for attending. Nancy presented the following highlights from this past year:

- During the year three Directors were promoted to Regional Executive Directors (Lisa Binns, RED East Region, Jackie Ferguson, RED Central Region – Residential Services and Kelly West, RED Toronto Region) who have all stepped up to the challenge of leading their regions. Tracy Mansell was promoted to Central Region Regional Executive Director for Community Services to lead our support for the ever growing Community Services we are providing.
- The Board of Directors saw the addition of Jane Bullbrook, Yongjian (YJ) Lu, Ali Ladha and Lanre Tunji-Ajayi. They bring with them a wealth of knowledge and experience including government relations, entrepreneurship, legal and financial. As well, they have a personal connection to Autism or special needs.
- We are in the process of recruiting a new CEO and the recruiters are now conducting initial interviews. We hope to have a new person on board in the early fall. In the interim, thank you to Isabel Meharry for serving as CEO of Kerry's Place. For the last seven months her leadership and business talents have ensured Kerry's Place continues to move in a positive direction.
- Kerry's Place continues to deliver a number of great programs to the 8,000 persons we support. Some of these include Community Works Canada – helping teens with vocational and social skills to enter the workforce; ASD ConnectABILITY - focused on supporting transitioning teen and adult with ASD navigating through the passport funding process; Leaders for Success Training Program – in partnership with George Brown College; ASD and Dual Diagnoses Certificate – a customized training program with 40 spaces; and three new sites – Reid Settlement, D'Arcy Magee and Credit Creek.
- In recognition of our workforce and their dedication and commitment to enhancing the quality of life for the people we support, a 5th Strategic Priority was created: Be an employer of choice with employees that are engaged and committed to our vision, mission and values. The employees at Kerry's Place are truly making a difference in people's lives.



Call to Order

Nancy Lala officially called the Kerry's Place Autism Services 2015-16 Annual General Meeting to order. In compliance with our By-Laws, Nancy asked that Isabel Meharry confirm sufficient notice of the meeting was given to the membership. Isabel reported that notice was mailed to the membership the week of July 11, 2016. Notice was also advertised on the Kerry's Place website and in our newsletter *Kerry's Place Connections*.

As sufficient notice of the meeting had been given in accordance with our By-Laws, the Chair declared the meeting to be duly constituted.

The first order of business was to approve minutes of the 2014-15 Annual General Meeting, which had been distributed to all members.

Motion: **To approve the minutes of the Annual General Meeting dated August 26th, 2015 as circulated.**

Moved by: **Mary Lowe**

Seconded by: **Ralph Berzins**

CARRIED

Introduction of Members of the Board

Nancy introduced attending members of the Board and their respective committee: Mary Lowe, Mark Walsh, Ralph Berzins, Jane Bullbrook, YJ Lu, Ali Ladha, Dr. Wendy Roberts, Tom Whelan, and Bob Hart. Those who sent regrets were: Carmen Hogan, Cecilia Nugent, and Lanre Tunji-Ajayi.

Nancy thanked the Board for dedicating their time and thanked the members of Kerry's Place Autism Services for their support.

Election of Board of Director Members

As Chair of the Nominations & Governance Committee, Nancy put forward two Board of Director members up for re-election to a three year term.

MOTION: **To re-elect**
Cecilia Nugent and Dr. Wendy Roberts
to the Kerry's Place Board of Directors for a three year term.

Moved by: **Lise Lareau**

Seconded by: **Ali Ladha**

CARRIED

As four new Board of Director members were welcomed to the Board this year they are now to be officially elected to their first three year term.

MOTION: **To elect**
Jane Bullbrook, Ali Ladha, YJ Lu, Lanre Tunji-Ajayi

to the Kerry's Place Board of Directors for a three year term.

Moved by: Mary Lowe

Seconded by: Bob Hart

CARRIED

Auditor's Report

Mark Walsh, Treasurer of the Board presented the highlights of the Financial Statements of Kerry's Place Autism Services, year ended March 31, 2016. The statements were audited by the firm of KPMG LLP Chartered Accountants. Please note there were no significant changes in accounting principles or policies.

Here are the highlights for the year:

- Our 2016 financial results reflect the strong support that Kerry's Place receives from our Ministries.
- In 2016, total revenues increased by 9% to over \$58 million. This reflects strong growth in our provincial grants and fees for services. Provincial grants grew by \$2.5 million (or 5%) to fund new residents and by \$800,000, or almost 2%, to fund additional ABA services. As well, fees for services increased by approximately \$1 million or 26% due to increased passport funded activities.
- Expenses also increased 9% in 2016, reflecting our role as a transfer agency; the funds we receive are paid out to support the programs and services we provide. Accordingly, our largest expense, salaries and benefits increased 9%. Staffing grew by 5% and wages were increased though enhanced government funding. As well, purchased service expenses grew 10%. In 2015-16 we improved our information technology infrastructure to provide better service to our residential and community sites and in anticipation of the implementation of a new client support system. As well, purchased services expense increased in line with the increase in ABA services provided. We also implemented a strong program of repairs and maintenance to our sites with this expense growing 34% to \$2.8 million dollars.
- We closed out the 2016 year with a small surplus of just over \$200,000 consistent with prior years.
- Our annual audit for the fiscal year ended March 31, 2016 was completed June 27, 2016. These financial statements are available on our website.
- I would also like to thank the Finance team for their ongoing efforts to maintain our finances and their contribution towards the success of Kerry's Place.

Lise Lareau asked about the decrease in donations for the year. Ralph Berzins responded that some of the difference was due to the change in the format of the Golf Tournament which resulted in lower revenue but higher net proceeds.

Motion: To receive the Financial Statements of Kerry's Place Autism Services, year ended March 31, 2016.



Moved by: Lise Lareau
Seconded by: Mary Lowe
CARRIED

Motion: To appoint the firm of KPMG LLP as the official auditors for the year ending March 31, 2017.

Moved by: Bob Hart
Seconded by: Ralph Berzins
CARRIED

Closing

As there was no new business to discuss, the 2015-16 Annual General Meeting for Kerry's Place Autism Services was declared officially closed. I would like to thank our members for coming out this evening.

Motion: To adjourn the 2015-16 Annual General Meeting for Kerry's Place Autism Services.
Moved by: Jane Bullbrook
Seconded by: Wendy Roberts
CARRIED