



**Kerry's Place Autism Services  
2016-2017 Annual General Meeting**

**Monday September 18, 2017**

Aurora Cultural Centre, Brevik Hall - 22 Church Street, Aurora

**MINUTES**

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Welcome

Nancy Lala, Board Chair welcomed and thanked everyone for attending the 2016-17 Kerry's Place Annual General Meeting.

One of the highlights of the year without a doubt was the welcoming of Sue Coke as our new President and CEO. Sue joined Kerry's Place in February 2017 and brought with her a wealth of experience in the health care sector, with a primary focus in health care administration. Prior to Kerry's Place, Sue served as a health care consultant working with organizations such as Ontario Shores Centre for Mental Health Sciences, Chatham Kent Health Alliance, Community Addiction & Mental Health Services of Haldimand/Norfolk, Central Community Care Access Centre, the Canadian Nurses Association and Health Canada. Most recently, she served as the Executive Director of the CARE Centre for Internationally Educated Nurses.

Nancy called Sue Coke, President and CEO, to the podium to review the accomplishments of the past year and most importantly introduce the new Strategic Plan.

After several months of strategic planning sessions and working closely with two strategic facilitators, we are pleased to introduce these updates to the Vision, Mission and Values for Kerry's Place:

*Our Vision*

We envision a future where all persons with Autism Spectrum Disorder are participating fully in our communities.

*Our Mission*

Our mission is to enhance the quality of life for persons with Autism Spectrum Disorder and to empower them and their families, through evidenced-based, innovative and person-directed supports.

*Our Values*

Our values are the foundation of our work with the persons we support, their families, our employees, funders, community partners and other stakeholders:

- Showing Respect by advancing the dignity and uniqueness of all persons.
- Championing Choice by supporting the right of all persons to make informed choices.
- Working with Integrity by valuing truthful, accountable and ethical interactions.



- Fostering Teamwork by reinforcing the synergy that comes from all of us working safely together.
- Emphasizing Continuous Learning by sharing knowledge and enabling personal growth.

Nancy thanked Sue and all the employees who participated in the strategic planning sessions. On behalf of the Board of Directors, we are all very excited about the direction Kerry's Place is moving in and look forward to achieving great our Mission - to enhance the quality of life for persons with Autism Spectrum Disorder and to empower them and their families, through evidenced based, innovative and person directed supports.

#### Call to Order

Nancy Lala officially called the 2017 Kerry's Place Autism Services Annual General Meeting to order.

In compliance with our By-Laws, Nancy asked Sue VanDeVelde-Coke, President and CEO to confirm that sufficient notice of this meeting was given to the membership.

As sufficient notice of the meeting had been given in accordance with our By-Laws, Nancy declared the 2017 Annual Meeting to be duly constituted.

The first order of business was to approve minutes of the 2015-16 Annual General Meeting, which had been distributed to all members.

**Motion: To approve the minutes of the Annual General Meeting dated August 22, 2016 as circulated.**

**Moved by: Mark Walsh**

**Seconded by: Mary Lowe**

**CARRIED**

#### Introduction of Members of the Board

Nancy introduced attending members of the 2016-17 Kerry's Place Board of Directors: Mary Lowe, Mark Walsh, Ralph Berzins, Jane Bullbrook, Ali Raza Ladha, and Tom Whelan. Those who sent regrets were: Carmen Hogan, YJ Lu, Cecilia Nugent, Dr. Wendy Roberts, Lanre Tunji-Ajayi, and Bob Hart.

Thank you to the Board for dedicating their time and thank you to the members of Kerry's Place for your support.



### Election of Board of Director Members

As the Chair of the Nominations & Governance Committee, Nancy put forward two Board of Director members up for re-election for their last three year term:

**MOTION: To elect Mary Lowe and Tom Whelan to the Kerry's Place Board of Directors for a three year term.**

**Moved by: Mark Walsh**

**Seconded by: Ali Ladha**

**CARRIED**

Nancy presented three new members to be elected to their first three year term to the Kerry's Place Board of Directors:

#### *Garry Chan*

Garry has a personal connection to ASD and professional skills in IT, Finance and not-for-profit governance. Garry is a technology entrepreneur with a passion for building early stage businesses. For over 15 years, Garry was one of the founding Managing Partners at Procasa Consulting Inc., building the IT professional services company from 3 employees to over 80 in Canada, United States and China.

#### *Tracy Jones*

Tracy is currently working on completing her MBA (October 2017) and has over 15 years experience as a senior health care leader. Currently is a Consultant with Bedside Clinical Systems where she assists the Chief Scientific Officer with establishing strategic direction and evaluating new business opportunities. Tracy's skills are in performance improvement, strategic and business planning, establishing and evaluating key performance indicators and marketing and communications.

#### *James Stellick*

James has strong skill sets in finance, relationship management, business development and fundraising. He is currently an Analyst in Client Wealth Management with Gluskin Sheff + Associates in Toronto. James brings a personal understanding of the impact of autism on individuals and their families. James isn't new to Kerry's Place as he has served on our organizing committee for the "Evening for Autism" fundraising event.

**MOTION: To elect Garry Chan, Tracy Jones and James Stellick to the Kerry's Place Board of Directors for a three year term.**

**Moved by: Tom Whelan**

**Seconded by: Ralph Berzins**

**CARRIED**



At the Board of Director's meeting in August we acknowledged and thanked the following departing members of our Board for their dedication to the Board and contributions to Kerry's Place.

Carmen Hogan  
YJ Lu  
Dr. Wendy Roberts  
Lanre Tunji-Ajayi

At this time, Nancy announced she will also be leaving the Board as this is her ninth year on the Board. Nancy remarked on how much Kerry's Place has grown and changed so much over the past nine years and congratulated everyone on their efforts is confident the next years will be just as transformational.

#### Auditor's Report

At this time, Nancy welcomed Mark Walsh, Treasurer of the Board to the podium. Before the Financial Statements are presented, Nancy thanked Mark for his dedication as Treasurer and Chair of the Audit & Finance Committee. On behalf of the Board of Directors, Nancy announced that Mark will be appointed as Chair of the Board and I wish him much success in his new role.

Mark Walsh, Treasurer of the Board presented the highlights of the Financial Statements of Kerry's Place Autism Services, year ended March 31, 2017.

The financial statements were audited by the accounting firm of KPMG LLP who issued a "clean" opinion stating that the financial statements have been appropriately prepared in accordance with GAAP and present fairly the financial results of Kerry's Place for the year 2016-17.

There were no significant changes in accounting principles or policies.

At this time, Mark introduced Deborah Compton, Chief Financial Officer who joined Kerry's Place this spring. Deborah is a Chartered Professional Accountant and a Project Management Professional with over 20 years of Senior Financial Management experience in the not-for-profit sector. Deborah is an energetic results-driven leader with proven successes developing, implementing, and managing Financial and Information Technology strategies. We were delighted to have Deborah join Kerry's Place and I am pleased to welcome her to her first AGM.

Deborah joined Mark at the podium to present the Financial Statements of Kerry's Place for the year ended March 31, 2017.

The 2017 financial results reflect the strong support that Kerry's Place receives from our Ministries.

In 2017, total revenues increased by 12% to over \$65 million. This reflects a significant increase in ABA funding, as well as an increase in the number of people to whom we provided service and a small increase in fee for service revenue.



Expenses also increased 12% in 2016 and were essentially equal to the revenue of \$65 million, as the funds we receive are paid out to support the programs and services we provide. Our largest expense is salaries and benefits for the over 1100 full and part-time Kerry's Place employees. Salaries and wages represent 65% of our total costs. We also continued to invest in our information technology and in maintaining the large number of properties we own.

We closed out the 2017 year with a small surplus of approximately \$300,000 consistent with prior years.

Deborah thanked the Finance team for their ongoing support and efforts to maintain our finances and their contribution towards the success of Kerry's Place.

**Motion: To receive the Financial Statements of Kerry's Place Autism Services for the year ended March 31, 2017.**

**Moved by: Howard Weinroth**

**Seconded by: Ali Ladha**

**CARRIED**

**Motion: To appoint the firm of KPMG LLP as the official auditors for the year ending March 31, 2018.**

**Moved by: Mark Walsh**

**Seconded by: Ralph Berzins**

**CARRIED**

#### Closing

To close, Nancy thanked all of you at Kerry's Place for allowing to her to serve on its Board of Directors for the past nine years. Over the years there were a number of changes and significant growth, but the constant was the respect and dignity that everyone at Kerry's Place shows one another. It translates into the best quality of care for the persons you support. Congratulations on your accomplishments and thank you for the job you do.

As there was no new business to discuss, the 2016-17 Annual General Meeting for Kerry's Place Autism Services was declared officially closed. Nancy thanked our members for coming out this evening.

**Motion: To adjourn the 2016-17 Annual General Meeting for Kerry's Place Autism Services.**

**Moved by: Mary Lowe**

**Seconded by: Tom Whelan**

**CARRIED**