



2018-19 Kerry's Place Autism Services
Annual General Meeting

August 29, 2019

Sheraton Parkway Toronto North, 600 Highway 7 East, Richmond Hill

Minutes

Welcome and Call to Order

Mark Walsh, Board Chair of Kerry's Place Autism Services (Kerry's Place), welcomed and thanked everyone for attending the 45th Anniversary Celebrations for Kerry's Place and remaining for the 2018-2019 KPAS Annual General Meeting, and officially called the 2019 Kerry's Place Annual General Meeting to order.

In compliance with the By-Laws, Sue VanDeVelde-Coke, Kerry's Place President and CEO, confirmed that sufficient notice of this meeting was given to the membership. Notice of this Annual General Meeting was mailed to the membership the week of July 15, 2019, and was also advertised on the Kerry's Place website.

As sufficient notice of the Annual General Meeting complied with the By-Laws, Mark Walsh declared the 2019 Annual General meeting to be duly constituted.

Board Chair Update
Presented by Mark Walsh

This has been another successful year for Kerry's Place. We continue to do a great job of base business - providing high quality support to over 8000 individuals and their families each year. We continue to work with KPRS to increase the number of houses that we operate, so that we can accommodate more people in a residential setting that not only provides the help and care that they need but that feels like a real home rather than an institution.

As a major supplier of services to children and youth on the Autism spectrum, this has been an "interesting" year as the Ontario government has unveiled its changes to the Ontario Autism Program (OAP). While the Ministry continues to finalize the redesign of the OAP, it is clear that the new model will be for parents to receive funding from the Ministry and then to decide which services to purchase for their child and whom to purchase it from. This is a big change and the board has spent a lot of time discussing the implications for Kerry's Place with Sue and her team. I am glad to report that Kerry's Place is now ready for this new way of doing things. As always, our focus will be on helping each individual (and their families) in ways that best meet their needs.



We are also moving forward with programs to help people over 18, who are not included in the OAP. One of the biggest challenges here is equipping individuals for the workplace and finding employers willing to hire someone with ASD. Having a job can make such a difference to the quality of life for someone with ASD. This is a major initiative for Kerry's Place. It is not funded by Government and much of the money raised through fundraising is targeted into this area – so I encourage you all to support us in improving life for those over 18 who have ASD.

In closing, Mark Walsh recognized the contributions of staff, from members of the leadership team through front line workers and including staff in support functions. Supporting individuals with ASD is not always easy. The dedication and caring approach, coupled with a strong professionalism that I see in our staff is amazing.

2017-18 AGM Minute Approval

The first order of business was to approve the minutes of the 2017-2018 Kerry's Place Annual General Meeting, which had been distributed to all members. The minutes of the AGM were included in the mailing of the notice of the AGM. There were no amendments to the minutes.

Motion: To approve the minutes of the Annual General Meeting dated August 30, 2018 as circulated.
Moved by: Mark Walsh
Seconded by: Jane Bullbrook
Carried

Introduction of Board Members

Mark Walsh introduced the members of the Kerry's Place Board of Directors whom were present at the Annual General Meeting; Mary Lowe (Vice Chair), Stephanie Ameis, Roland Beauregard, Jane Bullbrook, Garry Chan, Tracy Jones, Robert Hart, Ali Ladha, Mary Lowe, James Stellick, Jan Stewart, Tom Whelan and Carobeth Zorzos.

Mark thanked the Board members for their time and dedication to the Kerry's Place Board.

Election to the Board of Directors

Jan Stewart, Chair of the Nominations and Governance Committee put forth and recommended the following four individuals to be elected to their first three year term to the Board of Directors:

Karen Sullivan

Karen is COO of Chartwell Retirement Residences, the largest housing company for seniors in Canada, and was previously EVP, People and Long Term Care there. From 2001 to 2007, she was CEO of the Ontario Long Term Care Association. Her knowledge of the long term care sector, including relationships with government as well as of the seniors sector, is enhanced with her understanding of how Boards work, gained both when she was CEO of the Ontario Long Term Care Association and in her current role.



Enza Dininio

Enza is currently Chief Financial Officer at Holland Bloorview Hospital, where she has been an executive since 2007. Previously, she spent seven years in the financial institutions sector with Solomon Smith Barney Canada and ABN Amro Canada. Her early career was with Arthur Andersen, with a focus on auditing financial institutions. She possesses a CA and an Honours Bachelor of Arts from York University in Economics and Accounting.

Stephanie Ameis

Dr. Stephanie Ameis is a Child Psychiatrist and Scientist at the Centre for Addiction and Mental Health and Sick Kids and Assistant Professor in the Department of Psychiatry at the University of Toronto. She leads the Autism and Mental Health Clinic at CAMH, a clinic dedicated to providing assessment and care for children, youth and emerging adults with autism who struggle with mental health symptoms, including anxiety, depression, and hyperactivity.

Carobeth Zorzos

Carobeth is a Clinical Psychologist and Board Certified Behaviour Analyst who has worked with children, adolescents, and adults with Autism Spectrum Disorders since 2001. Carobeth has taught in the Autism and Behavioural Sciences and Behavioural Science and Technology Programs at George Brown College and was a member of their BST Program Advisory Committee. She is currently Director of Autism and Behavioural Services and Director of Quality Assurance at Dalton Associates. Carobeth has served on the Board of Directors of the Ontario Association for Behaviour Analysis (ONTABA), Autism Ontario, and is currently the Chair of the ASD Task Force for ONTABA.

Re-election of Jane Bullbrook and Ali Ladha

Jane Bullbrook and Ali Ladha have each served 3 years on the board and are each standing for a second three year term.

Jane is a lawyer and operates her own law firm focused on wills, trusts and estate law for the special needs community. Jane has been a strong contributing member of the Nominations & Governance Committee as a member and previously as the Chair of the committee.

Ali brings a strong financial background, holding both the CPA and CFA designations. He currently works in analytics and route-to-market strategy at Apple Canada. Ali is the current Chair of the Audit & Finance Committee and Board Treasurer.

Motion: To elect Stephanie Ameis, Enza Dininio, Karen Sullivan, and Carobeth Zorzos to the Kerry's Place Autism Services Board of Directors for a three year term, re-elect Jane Bullbrook and Ali Ladha to their second three year term.

Moved by: Jan Stewart

Seconded by: Mark Walsh

Carried



Financial Statements and Auditors' Report

Mark Walsh introduced Kerry's Place Chief Financial Officer, Deborah Compton, who presented the Kerry's Place Financial Statements for the year ended March 31, 2019.

The financial statements were audited by the accounting firm of KPMG who issued an unqualified opinion for our Financial Statements ending March 31, 2019. It is stated in the Auditors report that the financial statements present fairly the financial results of Kerry's Place and have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. There were no significant changes in accounting principles or policies.

Our 2019 financial results reflect the strong support that Kerry's Place receives from the Ministry of Children, Community and Social Services.

In 2018-2019, total revenues increased by almost 2% for a total of just over \$69.8million dollars.

Ministry funding shown under Provincial Grants increased over last year while Fee-for-service revenue decreased– this partly reflects more government revenue coming through Grants to Kerry's Place rather than as Fees related to our Partner Agencies. As shown by the chart, 90% of our revenue comes from Provincial grants.

Expenses also increased 2% in 2018-2019 to just over \$69.5 million dollars. Our largest expense is for salaries and benefits for the over 1100 full-time and part-time employees at Kerry's Place. This makes up 67% of the total cost. We also continue to invest in our technology and our infrastructure to maintain the large number of properties we lease or own.

We closed out the 2019 year with a small surplus of just over \$313,000, consistent with prior years.

Deborah thanked the finance team for their ongoing efforts to maintain our finances and their contribution towards the success of Kerry's Place.

Motion: To receive the Financial Statements of Kerry's Place Autism Services for the year ended March 31, 2019.

Moved by: Ali Ladha

Seconded by: Tom Whelan

Carried

Appointment of Auditor for 2019-2020

Mark Walsh asked for a motion to appoint the accounting firm of KPMG LLP as Kerry's Place Auditors for 2019-2020.

Motion: To appoint the firm of KPMG LLP as the official auditors for the year ending March 31, 2020.

Moved by: Mark Walsh

Seconded by: Ali Ladha
Carried

Approval of Past Actions of the Board

Mark Walsh read the following motion.

Motion: All resolutions, contracts, acts and proceedings of the Board of Directors, passed, made or taken since the last annual meeting of members as set out or referred to in the minutes of meetings in the Minute Book or in the financial statements are hereby approved, ratified and confirmed.

Moved by: Mark Walsh
Seconded by: Tom Whelan
Carried

Other Business

Mark Walsh asked the members if they wished to bring forward any other business to the Board. On behalf of the Board of Directors and Kerry's Place, Mary Lowe and Sue Coke presented Mark Walsh with a gift of appreciation to recognize his years of service and dedication to the Kerry's Place Board of Directors.

Meeting Adjourned

Mark Walsh expressed his gratitude to the Board for their support during his tenure on the Board of Directors. As well, Mark thanked the staff and members of Kerry's Place for coming out this evening. With no other business to discuss, the 2018-2019 Kerry's Place Annual General Meeting was declared officially closed.

Motion: To adjourn the 2018-2019 Annual General Meeting for Kerry's Place Autism Services.
Moved by: Mary Lowe
Seconded by: Jan Stewart
Carried